

## Applicants details

### OFFICE USE ONLY

Date received -

Submission No -

*If Applying as an individual*

1. Individual's Name -

2. Address -

3. Contact Details -

Work Tel -

Home Tel -

Fax -

Email -

Mobile -

4. ABN -

*If Applying as a company*

5. Name of Company -

6. ABN -

7. Contact -

8. Address of register office -

9. Contact Details -

Work Tel -

Home Tel -

Fax -

Email -

10. Name of company officeholders -

## Project Details

**11. Project Name -**

**12. Project Description -**

Please provide:

- a 4-5 line synopsis of project;
- a one page synopsis of project; and
- any existing development materials

**13. Format -**

Please **indicate** most appropriate description of your project:

Telemovie -	<input type="checkbox"/>	TV Serial (more than 26 x half hours) -	<input type="checkbox"/>
Feature Film -	<input type="checkbox"/>	TV Serial -	<input type="checkbox"/>
Reality -	<input type="checkbox"/>	MiniSeries (eg 13 or 26 x half hours) -	<input type="checkbox"/>
Documentary -	<input type="checkbox"/>		

**14. Category -**

Please **indicate** most appropriate description of your project:

Live Action -	<input type="checkbox"/>	Animation -	<input type="checkbox"/>
Puppetry -	<input type="checkbox"/>	Mixed Media (eg live action/animation mix) -	<input type="checkbox"/>
Other -	<input type="checkbox"/>		

And you would describe it as ...

Drama -	<input type="checkbox"/>	Fantasy -	<input type="checkbox"/>
Adventure -	<input type="checkbox"/>	Science Fiction -	<input type="checkbox"/>
Comedy -	<input type="checkbox"/>	Variety -	<input type="checkbox"/>
Sketch -	<input type="checkbox"/>	Reality -	<input type="checkbox"/>
Game Show/Competition -	<input type="checkbox"/>	Magazine -	<input type="checkbox"/>

**15. No. episodes and duration  
of program -**

(For example, 13 episodes x 24 minutes.)

**16. Target age group -**

Please **select** most appropriate description of your project:

0-5 -	<input type="checkbox"/>
6-9 -	<input type="checkbox"/>
10-13 -	<input type="checkbox"/>
14+ -	<input type="checkbox"/>

Other (please specify) -

## Project Details - continued

### 17. Rights -

*Is the project entirely the original work of the applicant?*

Yes -  No -

#### If No, please provide:

(a) *title of original work*

(b) *writer/originator*

(c) *if the work has been published, please provide details*

*In addition, all Applicants must complete the Annexure - chain of title and attach copies of all relevant and fully executed rights/option agreements.*

### 18. Proposed Development Team -

*( Not all may apply at current stage of development )*

*Executive Producer/s -*

*Producer/s -*

*Writer/s -*

*Director/s -*

*Script Editor/s -*

*Other (please specify) -*

**Please attach the CVs of each confirmed or proposed member of the team.**

*Whilst it is acknowledged that proposed personnel cannot necessarily give a firm commitment to a project at this stage due to unknown time frames and potential availability. It is recommended that all personnel listed on the application should have been approached or agreed to work on the project should it be financed as they may be contacted by the ACTF for confirmation of their commitment to the project.*

### 19. Proposed production budget -

*Total Budget : \$AUD*

*Per Episode Budget: \$*

### 20. Other funding -

*Have you approached any other Government (State or Commonwealth) funding bodies for support for this project? If 'Yes', please provide details (even if applications were unsuccessful):*

### 21. Other interest -

*Has the project been presented to any broadcaster, distributor or agent (both local and international)? If yes, please give details, including any copies of agreements, deal memos or letters of interest.*

## Project Details - continued

### 22. Audience Potential -

*Why do you think this project has audience potential in Australia?*

---

---

---

---

---

### 23. Previous ACTF development funding -

*Have you previously received development funding from the ACTF. If yes, please provide details (e.g. project title, development stage, amount, year etc):*

---

---

---

---

---

*Has that previous development funding been repaid?*

Yes -  No -

### 24. Indigenous content -

*Does the project contain any indigenous themes, content or storylines?*

Yes -  No -

*If yes, please name the indigenous community from which you have based your project/work.*

---

*Please provide details of authority/permission to use the indigenous material contained in your project.*

---

---

---

---

---

### 25. Stage of Development -

*Please detail what the proposed development funding would be used for (ie what is your proposed "next stage" of development?).*

---

---

---

---

---

## Development budget and schedule

### 26. Matched Funding -

*Provide details of any matched development funding sought or obtained from another source including the amount. A copy of letter of offer for matched funding should be provided with the application.*

.....

.....

### 27. Proposed Development

#### Schedule -

*Provide details or attach a copy of the proposed development schedule. Please take into account the date of the ACTF Board meeting and allow for a contracting period.*

.....

.....

### 28. Development notes -

*Attach any producers, writers and/or script editors' notes on the proposed development.*

.....

.....

### 29. Details of development funding -

*Details of development funding on this project to date (including by applicant):*

Ref	Description	Funded by	Amount (ex GST) \$
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
		<b>Total</b>	

## Development budget and schedule

### 30. Total development budget

for this next stage -

*Please also attach a detailed development budget – including breakdown of how this would be financed if seeking matched funding or funds being contributed by other parties or the applicant.*

Ref	Description	Amount (ex GST) \$
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
	<b>Total</b>	

### 31. Details of funds requested

from ACTF -

*Please include a breakdown of funds requested from the ACTF*

Ref	Description	Amount (ex GST) \$
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
	<b>Total</b>	

## Annexure - Chain of Title

*We require evidence that you have the necessary rights to develop the property. Please fill out this schedule and attach any relevant agreements.*

Please provide the name and a brief description of the original Property

Who is the creator of the original Property?

Who owned the rights to the original Property?

What rights in the property have been acquired by the Applicant? (eg. option)

How and when were the rights acquired by the Applicant?

When do the rights / options expire?

Please attach copy of option or other rights agreement.

Please attach all agreements with any contractors who have worked on the development, ensuring that all their rights have been assigned to you.

## Annexure - Deed of Release

**Project:**

Please strike out whichever is not applicable.

To: Australian Children's Television Foundation ('ACTF') ABC 93 005 986 952

1. \*I warrant that I own the underlying rights to this project, and have the right to develop the project in the manner described in the attached application form

OR

\*I warrant that I have a licence to use the underlying rights for this project from the owner or owners of those rights, and have the right to develop the project in the manner described in the attached application form

2. I acknowledge that the ACTF regularly receives submissions for programs as well as internally generating its own program ideas and that there is a chance that my project may have similarities to existing or future projects in which the ACTF may be involved. In this context, I agree that I will not make any accusations of plagiarism or breach of copyright or confidentiality against the ACTF. I also agree not to request the ACTF determine the originality of any program.

3. I understand that the ACTF may provide materials submitted by me to external assessors, and may include details of the project, the applicant, the creative team and a brief synopsis of the project in its documents and publications.

4. I understand that the ACTF will rely on the information in the attached application form and in this deed. I will keep the ACTF indemnified against all actions, suits, proceedings, claims or demands made against it by reason of any breach of the warranties or acknowledgements made in this deed or by reason of any of the information in the application form being untrue, incorrect or inaccurate.

5. I have retained a copy of all material submitted and the ACTF shall not be responsible for the preservation or return of the material. If a person:

**If applicant is an individual:**

Signature of Primary applicant

Name of Primary applicant

Date

**If applicant is a company:**

Signature of Director

Signature of Director/Secretary

Name of Director

Name of Director/Secretary

Date



## Checklist

Please use this checklist to ensure that you have included all necessary documentation in your application

Please note – if all relevant paperwork is not enclosed with the application, including copies of executed options or rights agreements, the project will not be able to be included in the funding round.

Document Name	Yes	N/A
A 4-5 line synopsis of project -	<input type="checkbox"/>	<input type="checkbox"/>
a one page synopsis of project and -	<input type="checkbox"/>	<input type="checkbox"/>
any existing development materials - <i>as per Item 12</i>	<input type="checkbox"/>	<input type="checkbox"/>
The fully executed assignment or rights/option agreement and the completed Annexure – Deed of Release - <i>as per Item 17</i>	<input type="checkbox"/>	<input type="checkbox"/>
The completed Annexure - Chain of Title - <i>as per Item 17</i>	<input type="checkbox"/>	<input type="checkbox"/>
Evidence (such as a copy of the contract) that any contractors who have worked on the project have assigned their interest to the applicant - <i>as per Item 17</i>	<input type="checkbox"/>	<input type="checkbox"/>
CVs of each proposed member of the team - <i>as per Item 18</i>	<input type="checkbox"/>	<input type="checkbox"/>
Any letter of offer regarding matching funding from a broadcaster, distributor or other Government (State or Commonwealth) funding body - <i>as per Item 20</i>	<input type="checkbox"/>	<input type="checkbox"/>
Agreements, deal memos or letters of interest from broadcasters, sales agents or distributors - <i>as per Item 21</i>	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of authority/permission to use any indigenous material contained in the project - <i>as per Item 24</i>	<input type="checkbox"/>	<input type="checkbox"/>
The proposed development schedule - <i>as per Item 27</i>	<input type="checkbox"/>	<input type="checkbox"/>
Any producer's, writers' and/or script editors' notes on the proposed development - <i>as per Item 28</i>	<input type="checkbox"/>	<input type="checkbox"/>

## Declaration by applicant

*I warrant that the information given in this application is true and correct and understand that I may be required to provide evidence of this information. I undertake to provide it if so requested.*

### If applicant is an individual

*Signature of Primary applicant*

*Name of Primary applicant*

*Date*

### If applicant is a company

*Signature of Director*

*Signature of Director/Secretary*

*Name of Director*

*Name of Director/Secretary*

*Date*